



FOR MORE INFORMATION, PLEASE VISIT OUR WEBSITE:

**[www.ndmusic.co.uk](http://www.ndmusic.co.uk)**

# APPLICATION FORM (TUITION)

## **North Downs Music Studio**

12 Thong Lane, Gravesend, Kent DA12 4LA

Phone: 01474 353556

Mobile: 07767 480723

E-mail: [n.dms@hotmail.com](mailto:n.dms@hotmail.com)

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## APPLICANT DETAILS—please print

NAME

ADDRESS

TELEPHONE

MOBILE

EMAIL

- NAME OF CONTACT

PUPIL DATE OF

BIRTH

## INSTRUMENT DETAILS

INSTRUMENT TO BE LEARNT

DO YOU HAVE YOUR OWN INSTRUMENT?

DO YOU WISH TO RECEIVE DETAILS OF HIRE PACKAGES FROM OUR RECOMMENDED PARTNERS?

ARE YOU A BEGINNER?

IF NOT A BEGINNER, HOW LONG HAVE YOU BEEN LEARNING / APPROXIMATELY WHAT STANDARD HAVE YOU REACHED?

## LESSON DETAILS

PREFERRED LESSON VENUE

TIMING CONSTRAINTS

PREFERRED START DATE

PREFERRED LESSON LENGTH—please tick

20 MINS

30 MINS

*If the student is under 18 years of age, this agreement should be completed and signed by a parent or guardian*

**An agreement** made on / / between **NORTH DOWNSMUSIC STUDIO** of 12 THONG LANE, GRAVESEND and \_\_\_\_\_ (the student—parent or guardian if the student is under 18) of \_\_\_\_\_ for the teacher to provide lessons at the dates and times agreed on \_\_\_\_\_ (instrument) to \_\_\_\_\_ (the student)

I agree to pay the advertised fee for the lessons as arranged with the teacher at the start of every term. Failure to do this may result in the lessons being cancelled.

This agreement is subject to the conditions printed below, and may only be varied with the agreement of both parties.

We undertake to deliver an average of at least 10 lessons per term.

Signed \_\_\_\_\_ (Parent/guardian/student—if over 18)

Date \_\_\_\_\_

Signed \_\_\_\_\_ (On behalf of North Downs Music Studio)

Date \_\_\_\_\_

### Terms & Conditions:

#### 1. Fees

Lesson fees are subject to annual review

#### 2. Missed lessons

Any lesson missed by the student shall be paid for unless otherwise agreed with the teacher. If the teacher is unavailable to give any scheduled lesson, the lesson will be carried forward to another date. If this is not possible, any fee already paid will be refunded or used to pay for a future lesson.

#### 3. Additional lessons

Extra lessons may be scheduled during holiday periods or at any other time by mutual agreement.

#### 4. Termination of agreement

A decision to discontinue lessons may be taken by the student/parent/guardian or the teacher, in which case six weeks' written notice shall be given by the party seeking to discontinue. In the event that the student discontinues lessons with insufficient notice, the student/parent/guardian will be liable to pay fees for those lessons not taken during the notice period.

#### 5. General

A) The student/parent/guardian agrees to pay for any music/strings/reeds/repairs etc required by the student and provided by the teacher

B) The student/parent/guardian will be responsible for any loss or damage incurred to any instrument, accessory or music loaned by the teacher to the student. Such items will be returned on request to the teacher.

C) The student/parent/guardian undertakes not to make photocopies of any music.

D) The student will not enter any examination, festival, competition or otherwise perform in public without first consulting the teacher. The teacher will not enter the student for any examination/festival etc without the approval of the student/parent/guardian.

E) The student/parent/guardian is responsible for the insurance of the student's instrument.

F) In the interests of the student's well-being whilst in the teacher's care, the teacher must be informed of any medical or other condition affecting the student.

G) If the student is under eighteen, the parent/guardian gives permission for the teacher to teach the student.

### NOTES FOR GUIDANCE

- "Term" in the above context corresponds to the termly calendar in LEA schools.
- Members of the Musicians' Union are insured personally in respect of legal liability that may arise following injury or damage to members of the public. The limit of indemnity is £10 million. This policy is only operative whilst the individual registered member is performing, rehearsing or auditioning either solo or as part of a group, band or orchestra and/or whilst teaching either at the member's own home or in a public place, including transit to and from.
- It is important to note that whilst a teacher will use his or her best endeavours to ensure the student makes satisfactory progress, this cannot be guaranteed. In particular, careful regular practice as advised by the teacher is a prerequisite of success on a musical instrument.

## TIMETABLING DETAILS

LESSON DAY \_\_\_\_\_ TERMLY FEE £ \_\_\_\_\_

LESSON TIME \_\_\_\_\_

LESSON VENUE \_\_\_\_\_

### FOR OFFICE USE:

Received:	Processed:	Contract copied & sent:	Teacher:	Student code:

*Please note that whilst every effort will be made to accommodate requests of timing and venue, this will be subject to availability.*